



# Cisco Spark

## Quick Start Guide



# Cisco Spark



Cisco Spark creates a place for teams to work together, where their work can live, and a way to stay connected to it all.

This guide will:

- Familiarize you with the user interface
- Show you how to create and manage rooms
- Help you explore the mobile app



# Getting Started



Home screen shows rooms joined & marked as favorite



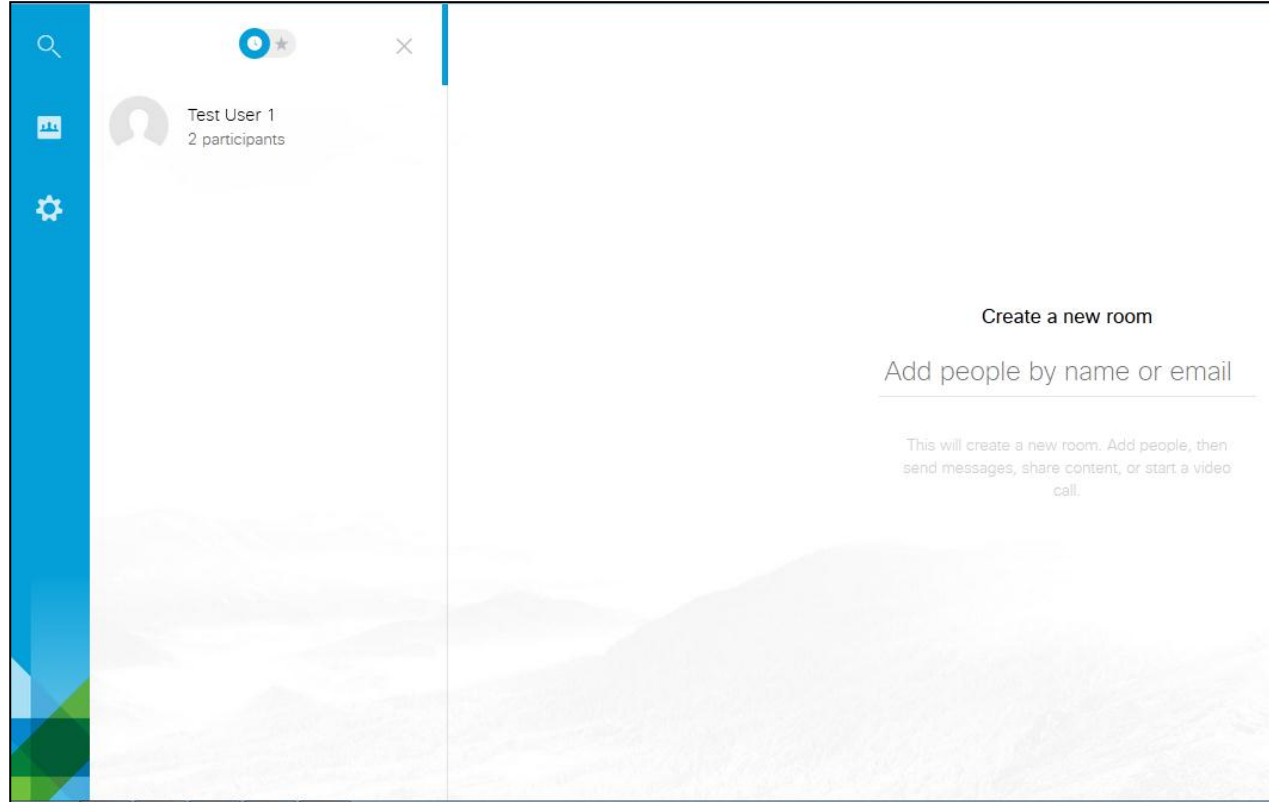
Search for rooms or users

Open rooms list

Change settings



Create new room: add existing users by name or new users by email address



# Room Layout and Controls



Messages and files appear in the order received

The screenshot shows the Cisco Spark interface for a room named "Spark Test Room". On the left is a navigation pane with icons for search, messages, and settings, and a list of rooms. The main area displays the room's chat history, including messages from "You" and "Kim Smith", and a shared PDF document titled "Cisco Spark Making Teamwork Simpler". At the bottom, there is a text input field with a paperclip icon and the text "Send a message to Spark Test Room". On the right side of the room view, there is a control bar with icons for video call, favorite, lock, share, and people. Below this is a "People" list showing "Mark Lapezo (You)" and "Susan Lively". Further down is a "Recent Content" section showing the shared PDF document.



Start a video call



Mark room as favorite



Lock room



Leave room



Invite others

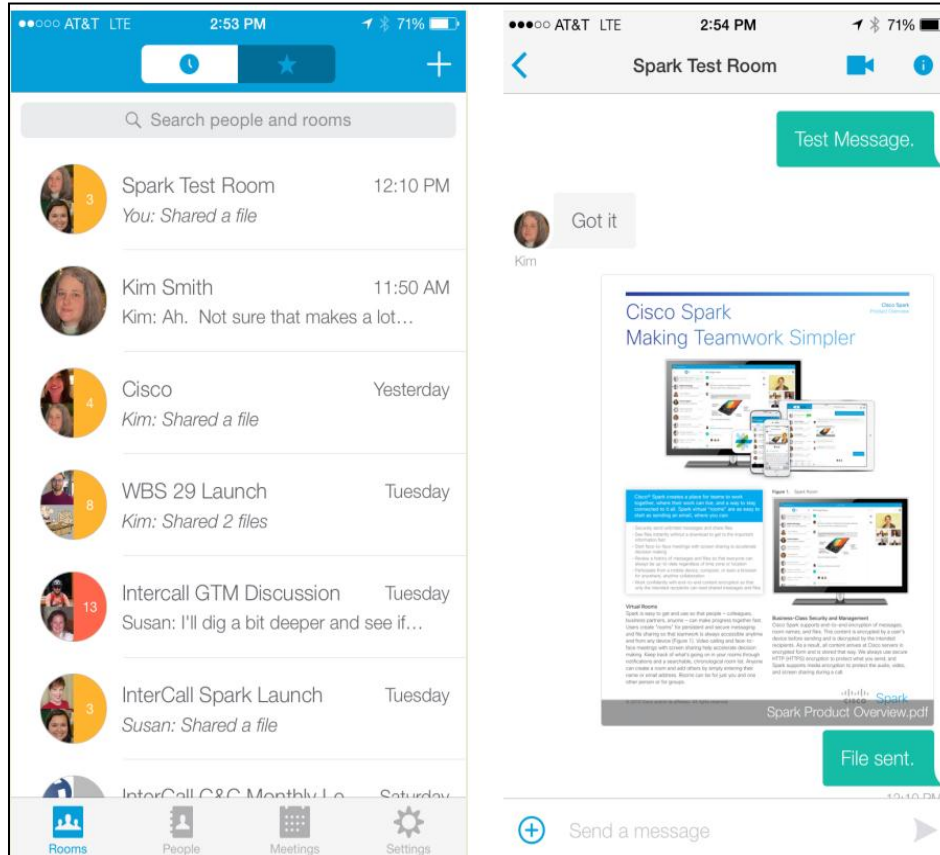


Send a message and share files with the room

# Mobile App Provides Full Functionality



Access meetings files and messages from mobile devices



# Need Help?



Support available 24/7

800.508.8758 or +1 706.634.4551

[mcsupport@intercall.com](mailto:mcsupport@intercall.com)



we connect. we deliver.



Thank You